

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
December 15, 2022
LCS Library – 6:02 PM

Call to Order by Deanna Lothrop, Board of Education President, at 6:02 PM
Pledge of Allegiance

MISSION STATEMENT

Preparing Today's Students to be Tomorrow's Citizens.

MEMBERS PRESENT:

Deanna Lothrop, President
Scott Rickett
Shauna Dupee
Sherri Wilson, District Clerk

Kathy Gardner, Vice President
Lynn Reichert
Jon LaFontaine

MEMBERS EXCUSED:

Ray McIntosh

EXECUTIVE SESSION:

A motion is requested to enter executive session for the discussion of matters leading to the employee contract and/or the appointment of one (1) individual.

Motion for approval by Kathy Gardner, seconded by Scott Rickett, with motion approved 6 – 0. Time entered: 6:03 p.m.

RETURN TO OPEN SESSION:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Jon LaFontaine, seconded by Kathy Gardner, with motion approved 6 – 0. Time adjourned: 6:17 p.m.

1. Executive Session Recommendations/Board Action:

BE IT RESOLVED, action is requested to approve the Superintendent Contract Employment Agreement, between the Lyme Central School District and Patricia Gibbons, including negotiated components as discussed during executive session, with the effective dates of January 1, 2023 – June 30, 2026.

Motion for approval by Jon LaFontaine, seconded by Lynn Reichert. Motion is approved 6 – 0.

2. Executive Session Recommendations/Board Action:

BE IT RESOLVED, action is requested to appoint Patricia Gibbons to the position of Superintendent of Schools for the Lyme Central School District, with the effective dates of January 1, 2023 – June 30, 2026.

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine. Motion is approved 6 – 0.

REGULAR MEETING

ADMINISTRATORS PRESENT:

Cammy J. Morrison, Superintendent
Patricia Gibbons, Assistant Superintendent
Ariana Morrison, District Treasurer

ADMINISTRATORS EXCUSED:

Christopher Marshall, Principal/Athletic Director
Deborah Wilkinson, Curriculum & Data Coordinator

OTHERS PRESENT: Dominic D'Imperio; Karen Jessman; Ann Marie Hyde

PRESENTATIONS: Board of Education President, Deanna Lothrop, presented Superintendent Cammy J. Morrison with retirement gifts from the Board and Assistant Superintendent, Patricia Gibbons. Mrs. Lothrop spoke on behalf of the Board, relaying their thanks to Mrs. Morrison for her dedicated service to Lyme Central School, and wishing her congratulations on a well-deserved retirement.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Gardner, and seconded by Shauna Dupee. Motion is approved 6 – 0.

1. Approval of Minutes:

- November 10, 2022 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- None at this time

3. Conferences and Workshops:

- **Nov. 15, 2022:** Incorporating Comprehensive Literacy Instruction into AAC Intervention, Celina Ostrander – Virtual workshop – 12:00 – 1:30 PM
- **Nov. 21; Dec. 5; Dec. 19, 2022:** Advancing Thinking Through Writing, L. Martineau – Virtual workshops – 8:30 -10:30 AM
- **Dec. 1, 2022:** School Violence Prevention & Intervention Training/ Dignity for All Students Act, A. Morrison – Virtual workshops
- **Dec. 1, 2022:** Intro to FRAX, K. Perkins; C. Birchenough; T. Ditch; K. Cole; E. Heath – LCS Conference room – 12:30-3:00 PM
- **Dec. 8, 2022:** Lego SPIKE Prime Robotics, A. Teachout – JL BOCES – 9:00 AM – 3:00 PM
- **Dec. 8, 2022:** NYS AHPERD: PE Curriculum Assessment – Watertown, NY – 9:00 AM – 2:30 PM

4. Approval of Financial Reports:

- School Business Report – (Verbal)
- Treasurer's Report, October 2022
- General Fund Warrant #17
- General Fund Supplemental Warrant #16
- School Lunch Fund Warrant #6
- FF Fund Warrant #4

REGULAR AGENDA

Other Discussion and Action

- 1. Public Comments:** None at this time

2. Ongoing Agenda Items:

3. Board Information:

- **Jan. 12, 2023:** Board of Education Finance Committee Meeting, 5:30 PM
- **Jan. 18, 2023:** Board of Education Policy Committee Meeting, 3:30 PM
- **Feb. 3, 2023: Invitation** – JL BOCES Legislative Forum – JL BOCES Conference Rooms A & B – 3:00 PM
Registration due by Jan. 30, 2023, if interested in attending please notify Mrs. Wilson

4. Board Information, LCS Events:

- **Nov. 7-21, 2022:** Class of 2025 Lyme Lakers Gear Fundraiser, K. Aubertine – LCS
- **Nov. 10-18, 2022:** Class of 2027 Wreath Sale Fundraiser, K. Aubertine – LCS
- **Nov. 22; 28; 29; 12-1; 12-5, 2022:** HS Chorus Concert Rehearsals, M. Gehrke – 8:20-9:03 AM
- **Dec. 1, 2022:** Elementary Choir & Band Winter Concert, E. Johnson – LCS Gymnasium - 6:00-7:15 PM
- **Dec. 1 & 5, 2022:** Jr/Sr Band Rehearsals, E. Johnson – LCS Stage – 8:06-9:49 AM
- **Dec. 2, 2022:** Gr. 5 Field Trip, T. Ditch – Angel Tree Shopping/Tully's/Sci-Tech Center – 8:45 AM – 2:30 PM
- **Dec. 5, 2022:** Jr/Sr High Winter Concert, E. Johnson – LCS Gymnasium – 6:00-7:15 PM
- **Dec. 8, 2022:** LCS Mascot Committee Meeting, P. Gibbons – Library – 5:00-6:00 PM
- ***Dec. 9, 2022:** Gr. 10 JL BOCES Presentation, T. LaVancha – Mrs. Martineau's classroom – 8:30-9:00 AM
- ***Dec. 9, 2023:** Gr. 12 Civil Service Career Presentation, T. LaVancha – Mr. Perkins Classroom – Periods 4 and 8
- **Dec. 13, 2022:** Gr. PK-12 Fort Drum Holiday Concert Assembly, D. Wilkinson – LCS Gymnasium - 1:30 – 2:15 PM
- **Dec. 19, 2022:** Gr. PK-3 Holiday Sing-A-Long Concert, D. Wilkinson – LCS Gym/Cafeteria – 9:00-10:00 AM
- **Dec. 19, 2022 -Jan. 19, 2023:** Class of 2024 Fundraiser, K. & S. Perkins – Little Caesars Pizza Sales – LCS
- **Jan. 31, 2023:** Safety & Wellness Committee Meeting, P. Gibbons – Library – 3:00-3:30 PM

5. Board Discussion/Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve, in accordance with Section 103 of Article 5-2 of the General Municipal Law, the bid for the **Gymnasium Projection System**, be awarded to the following vendor:

- Presentation Concepts Corporation \$34,007

Motion for approval by Jon LaFontaine, seconded by Lynn Reichert. Motion is approved 6 – 0.

6. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve, in accordance with Section 103 of Article 5-2 of the General Municipal Law, the bid for the supply and installation of ten (10) **Interior Fire Rated Doors**, be awarded to the following vendor:

- Hartson Total Opening Incorporated \$36,175

Motion for approval by Scott Rickett, seconded by Shauna dupee. Motion is approved 6 – 0.

7. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the following **General Fund Account** budget transfers:

- #2239 – To reclassify Guidance Supplies
- #2240 – To reclassify BOCES expenditures

Motion for approval by Lynn Reichert, seconded by Kathy Gardner. Motion is approved 6 – 0.

8. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Class of 2024 Junior Prom**, to be held on **June 10, 2023**, at the Thousand Island Winery, Alexandria Bay, NY from 6:00-9:00 PM. Grand March at the Copley House, Chaumont, NY, at a time TBD. Chaperones Katie and Stasse Perkins, class advisors.

Motion for approval by Scott Rickett, seconded by Jon LaFontaine. Motion is approved 6 – 0.

9. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the field trip request for the **Class of 2023 Senior Trip** to Disneyworld, **Orlando, Florida** on May 1 – 4, 2023. Chaperones are Karen Jessman and Ann Marie Hyde, class advisors and an additional male chaperone, TBD.

Motion for approval by Scott Rickett, seconded by Lynn Reichert. Motion is approved 6 – 0.

10. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Section III Combining Contract** between the Lyme Central School District and the Thousand Island Central School District, allowing Lyme students to participate in sporting events, including all practices and competitive league games, with the Thousand Island Central School **Varsity and Modified Boys' Football** teams during the **2023-2024** school year.

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine. Motion is approved 6 – 0.

11. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the equipment disposal request from the IT Department, M. Gebo, for the following items to be discarded, being deemed damaged and/or outdated and no longer usable.

<u>Item</u>	<u>ID Number</u>
▪ One (1) InFocus Projector	BDVJ94600054
▪ One (1) Asus Laptop	1390
▪ Three (3) Dell Desktop Computers	1313; 1325; 1319
▪ One (1) Oki Printer	1035
▪ One (1) HP Printer	N/A
▪ One (1) Poly Vision Tablet	861
▪ One (1) APC UPS	AS1606263832
▪ Three (3) Smart Wireless Slates	702; 708; 703
▪ One (1) Zenith DVD Player	353
▪ Two (2) Dell Chromebooks	2239; 2540

Motion for approval by Scott Rickett, seconded by Lynn Reichert. Motion is approved 6 – 0.

12. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2022-2023** school year.

Motion for approval by Kathy Gardner, seconded by Jon LaFontaine. Motion is approved 6 – 0.

ADMINISTRATIVE REPORTS:

- Principal/AD Report, Mr. Chris Marshall (reported provided, presented by Ms. Gibbons)
- Curriculum & Data Coordinator Report (reported provided, presented by Ms. Gibbons)
- Assistant Superintendent Report, Ms. Patricia Gibbons
- Superintendent Report, Mrs. Cammy J. Morrison

CORRESPONDENCE AND COMMUNICATIONS

- 13. Correspondence Log: Following meeting held on November 10, 2022
- 14. Calendar of Events: Dec. 2022

15. ITEMS FOR NEXT MEETING, January 12, 2023

- No items listed at this time

RECOMMENDATIONS AND ACTION

16. Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Accept Retirement Resignation, one (1) FTE Teacher Aid**
- **Accept Resignation, one (1) FTE Science Teacher**
- **Appoint four (4) Substitute Teachers**
- **Appoint one (1) 2023-2024 Substitute Teacher/Aide**
- **Appoint seven (7) 2022-23 Game Assistants**
- **Appoint one (1) 2022-23 Chaperone**

Motion for approval by Kathy Gardner, seconded by Lynn Reichert. Motion is approved 6 – 0.

17. Board Action: Personnel Changes as listed

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Jon LaFontaine, and seconded by Kathy Gardner. Motion is approved 6 – 0.

(A) Retirements: None at this time

Name	Position	Effective Date
Christine Rickett	1 FTE Teacher Aide	June 23, 2023

(B) Resignations as listed:

Name	Position	Effective Date
Brenton Goodhart	1 FTE Science Teacher	January 6, 2023

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Ann Major-Stevenson	Substitute Teacher	4 Yr. Degree (BA) Non-certified: \$125 per day	N/A	December 16, 2022
Bryan Weed	Substitute Teacher	4 Yr. Degree (BA) Non-certified: \$125 per day	N/A	December 16, 2022
Patricia Gorman	Substitute Teacher	NYS Certified: \$135 per day	N/A	December 16, 2022
Olivia Ososkalo	Substitute Teacher	Less than 4 yr. Degree (AS-HS): \$115 per day	N/A	December 16, 2022
Christine Rickett	2023-24 Substitute Teacher/Aide	Less than 4 yr. Degree (AS-HS) \$115 per day	N/A	December 16, 2022 September 1, 2023
Extracurricular Positions				

Jennifer Sosa	2022-23 Game Assistant	\$22 per LCSTA Contract	N/A	December 16, 2022
Malena Stevenson	2022-23 Game Assistant	\$22 per LCSTA Contract	N/A	December 16, 2022
Mariah Wallace	2022-23 Game Assistant	\$22 per LCSTA Contract	N/A	December 16, 2022
William Maitag	2022-23 Game Assistant	\$22 per LCSTA Contract	N/A	December 16, 2022
Kristin Widrick	2022-23 Game Assistant	\$22 per LCSTA Contract	N/A	December 16, 2022
Jeffrey Kaplan	2022-23 Game Assistant	\$22 per LCSTA Contract	N/A	December 16, 2022
Courtney Kerley	2022-23 Game Assistant	\$22 per LCSTA Contract	N/A	December 16, 2022
Tabitha Viera	2022-23 Chaperone	Game Chaperone - \$46 Dance Chaperone - \$46 Music Concert Chaperone - \$36	N/A	December 16, 2022

18. Board Action:

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Ann Major-Stevenson – Substitute Teacher**
- **Bryan Weed - Substitute Teacher**
- **Patricia Gorman – Substitute Teacher**
- **Olivia Ososkalo - Substitute Teacher**

Motion for approval by Lynn Reichert, seconded by Jon LaFontaine. Motion is approved 6 – 0.

19. Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Jon LaFontaine, seconded by Shauna Dupee. Motion is approved 6 – 0.
Time adjourned: 7:17 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, December 15, 2022
- All minutes are unofficial until approved by the Board of Education